ISDM Independent Skill Development Mission NXT

EMPOWERING FUTURES,
SHAPING TOMORROW

★ AI-INTEGRATED COURSE

NXT CERTIFIED AI DIGITAL PRODUCTIVITY & CREATIVE SKILLS SPECIALIST

Build practical AI skills for work, business and beyond

Duration: 3 Month | **Certificate** · Beginner | **Eligibility:** Suitable for learners interested in AI, digital productivity

OVERVIEW OF THE COURSE

The NxT Certified AI Digital Productivity & Creative Skills Specialist course is a three-year program designed to build practical skills in AI-assisted work, digital productivity, and creative content development. Learners explore how to use digital tools and AI responsibly to plan work, organize information, create content, and...

- Use AI tools to support research, ideation, drafting, and routine digital tasks.
- Create organized digital workflows for managing information, tasks, and projects.
- Produce and refine written and visual digital content for defined audiences.
- Evaluate AI-generated content for relevance, accuracy, clarity, and potential bias.
- Apply responsible practices when using AI and handling digital information.



3 Month	8	5	13
DURATION	SUBJECTS	PROJECTS	TOOLS

JOIN NOW →

WhatsApp us

WE ARE AVAILABLE AT
600+ LOCATIONS

NOT SURE WHICH COURSE IS RIGHT FOR YOU?
Choose the Best Course for You - Try our AI-Powered Career Counselling for FREE

Start free →

CONTACT ISDM NxT
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309, Saffron Plaza, Airport Road, Vadodara, Gujarat, 390022
Call / WhatsApp: +916263625594 · inquiry@gmail.com

Scan to enquire

COURSE CURRICULUM

What you will learn

01 Subjects → | 02 Projects → | 03 Tools → | 04 AI Integration

01 Subjects & modules

7 subjects with the topics you will learn

01 Digital Skills & AI Productivity Foundations

- Digital Productivity, Goals, And Workplace Tools
- Calendars, Task Lists, And Digital Collaboration
- AI-Assisted Task Planning
- File Organization, Cloud Collaboration, And Safe Sharing
- Web Search, AI Research, And Source Evaluation
- Privacy, Cybersecurity, And Digital Citizenship

02 AI-Powered Office Applications

- AI-Assisted Document Drafting And Editing
- Document Formatting And Safe Sharing
- Spreadsheet Data Cleaning And Formulas
- Charts, Basic Analysis And Reporting
- Presentation Planning, Design And Delivery
- Workplace Email Drafting And Communication
- Integrated Office Workflows And Portfolio

03 AI for Education & Smart Learning

- AI Study Planning And Personalization
- Topic-Wise Notes, Summaries, And Explanations
- Quizzes, Flashcards, And Practice Questions
- AI-Assisted Language Learning
- Concept Explanation And Doubt-Solving
- Research Support And Source Verification
- Academic Integrity, Privacy, And Responsible Use

04 AI Content Writing & Digital Communication

- AI-Assisted Social Content Planning
- Blog Writing And Storytelling
- Website Content And Product Descriptions
- Email And Marketing Copywriting
- Grammar Correction And Rewriting
- Translation And Localization
- Professional Reports And Proposals

05 AI Graphic Design & Brand Communication

- Graphic Design Foundations, AI Tools And Workflow
- Typography, Colour And Visual Hierarchy
- Image Enhancement, Background Editing And Rights
- Social Media Posts, Posters And Adaptation
- Infographics And Presentation Graphics
- Product Catalogues And Promotional Materials
- Design Review, Export And Portfolio Production

06 AI Video & Multimedia Skills

- Video Briefing And AI Scriptwriting
- Planning And Recording Video Shoots
- AI Visual Creation And Video Drafting
- Promotional And Reel Editing
- Captions, Subtitles, And Final Exports
- Voiceovers And AI Narration
- Educational Explainer Videos

07 AI Career & Freelancing Productivity

- Career Goals And Job Research
- Resume, LinkedIn And Career Portfolios
- Interview Preparation And Professional Presence
- Freelance Services And Client Proposals
- Personal Productivity Systems And Weekly Planning
- Responsible AI Use And Career Portfolio Integration

02 Projects & assignments

Hands-on work for your portfolio

P1 Develop an AI-assisted research brief, documenting prompts, source checks, and revisions.

P2 Create a personal digital productivity workflow for planning tasks and organizing files.

P3 Produce a content package for a selected audience, including written copy and supporting creative assets.

P4 Review an AI-generated response for accuracy, bias, and suitability, then submit an improved version.

P5 Build a portfolio showcasing selected digital productivity and creative projects.

03 Your NxT Learning Kit

Practice for every subject, inside your student login

PRACTICAL APPLICATIONS

22

real-work tasks

For every subject: where it is used in real jobs and business, a step-by-step method, a worked example and a task you do on the computer and submit. Your trainer checks it and gives feedback.

- Covers 8 subjects
- Checked by your trainer
- Counts in your progress report

SUBJECT TESTS

8

online tests

Online practice tests subject by subject. Your result comes instantly, the right answers are explained, and you can try again to improve your score.

- 148 practice questions
- Instant result
- Answers explained

GLOSSARY

201

key terms

Every important word of your subjects in simple language, with a short meaning and an example, so technical words never stop you.

- Simple meanings
- Real examples
- Subject wise

INTERVIEW PREPARATION FOR REAL WORLD

119

interview questions with answers

Questions that companies really ask for this field, with clear model answers, so you walk into job interviews ready and confident.

- Model answers
- Asked in real job interviews
- Subject wise

BROAD RESOURCES OF EXTERNAL MATERIAL

83

videos & learning links

Hand-picked free videos, official guides and reading material for every subject, so you keep learning beyond the classroom.

- 48 videos
- 35 reading links
- Picked for your syllabus

FLASH CARDS & REVISION

175

flashcards & revision questions

Quick flip cards and short revision quizzes made from your study books, plus a short AI summary of every book, for fast revision before tests and exams, and an AI Tutor that answers your doubts.

- 95 flashcards
- 80 revision questions
- 8 AI study summaries
- AI Tutor for your doubts

04 Tools & software you will master

8 industry tools

CH	PY	SQ	JN	SL	SS	NC
ChatGPT	Python	SQL	Jupyter Notebook	scikit-learn	spreadsheet software	no-code automation platf

CA

Canva

05 AI Integration

How AI is used inside the work of this course

AI SUBJECT

AI Fundamentals & Prompt Engineering

- AI Basics and Everyday Uses
- Generative AI: How It Works
- Prompt Engineering Foundations
- AI for Study and Workplace Tasks
- Fact-Checking and Reliable Research
- Privacy, Safety and Responsible Use
- Integrated Practice and Review

AI TOOLS YOU WILL USE

Google Gemini

MC

Microsoft Copilot

Claude

Perplexity

NotebookLM

CAREER OPPORTUNITIES

Where this course can take you

- AI productivity assistant
- Digital content creator
- Junior creative production assistant
- Digital communications assistant
- Administrative or operations assistant using AI tools
- Freelance digital services provider

Freelancing & own business

- Depending on their skills and portfolio, learners may offer prompt writing, AI-assisted content support or simple no-cod

Industries that hire

- AI and automation skills can be relevant in IT services, e-commerce, finance, education, marketing, customer support and

Grow further

- Learners can progress to deeper study in machine learning, data science, software development or AI applications. The ad

Certification

The ISDM NxT Certificate is awarded after you successfully complete the course and its final assessment.

Practical AI-integrated project | **Final online test** | **Verifiable certificate**

WHY START NOW

Your future is built by the skills you learn today.

Companies hire people who can do the work. People who use AI well at work are in demand - this course teaches you the job skills and the AI tools together. Every month you practise adds a project to your portfolio - the best time to start is now.

18+	600+	2,708+	390+
Years of training experience	Centres across India	Job offers to our students	Hiring companies

UNIQUE FEATURES AT ISDM NxT

- ✓ Free pre-counselling to choose the right course
- ✓ Study material, attendance, assignments, exams and results online from day one
- ✓ 24x7 AI trainer (ChatNxT) for your doubts
- ✓ Experienced, rated trainers and daily class feedback
- ✓ Practical lab sessions and live projects
- ✓ Monthly online mentorship sessions
- ✓ Resume, mock interviews and job offers in your student dashboard
- ✓ Freelancing and start-up guidance

● LIVE PLACEMENT DATA

Latest job offers to ISDM NxT students

Updated 24 Nov 2026



Gaurav M.
India
Java Software Development Engineer
Health Catalyst



Geeta K.
New Delhi
tellecaller for digital marketing
balajimarketingexperts



Anand S.
Muvattupuzha
Hiring Junior Account Executive J...
CorpZop



Adarsh S.
Ghugus
TGT Computer Science
Adani Foundation



Priyanka Y.
Mumbai
Data Entry Operator (Full-time) -...
CorpZop



Rajan S.
Ahilyanagar
Computer Trainer
Enlearning skill development Ltd

Job offers shared with our students through the ISDM NxT job network. See all at www.isdmnext.in/latest-placement

LIMITED SEATS · VALID TILL 04 DEC 2026

FREE Ambassador Affiliate Programme

Complete your admission within **10 days** and join the ISDM NxT Ambassador Affiliate Programme free of cost: refer friends, earn referral rewards as per the programme and get featured on the ambassador leaderboard.

CLAIM NOW

TAKE THE FIRST STEP

Book your FREE counselling session today

Meet our counsellor, see the lab, get your doubts answered and know the current fees and offers for your centre.

ISDM NxT HEAD OFFICE

ISDM NxT - Independent Skill Development Mission

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Email: inquiry@gmail.com

ENQUIRE NOW | **WhatsApp** | **Call +916263625594**

Scan for course details & enquiry

NOT SURE WHICH COURSE IS RIGHT FOR YOU?

Choose the Best Course for You

Try our AI-Powered Career Counselling for FREE - answer a few questions and get the courses that fit your interests, skills and career goal.

Try it FREE →
www.isdmnext.in/course-for-you

01
Counselling
Free guidance to pick the right course

02
Training
Practical classes, labs and projects

03
Mentoring
Experts, AI trainer and feedback

04
Placement support
Resume, interviews and job offers

What you get with this course

- Study material and online access from day one
- Practical lab sessions and live projects
- 24x7 AI trainer support
- AI career counselling
- Interview preparation
- Job offers in the student dashboard
- ISDM NxT certificate

Fees depend on the centre and current offers - ask your counsellor. Course content may be updated to stay current with industry needs. · www.isdmnext.in